

Information on procedure and Conditions for Admission for the BSc study programmes

**provided by the Faculty of Architecture and Design, Slovak University of Technology in
Bratislava, for the 2024/2025 academic school year**

pursuant to Art. 57 of the Higher Education Act No. 131/2002 Z. z. and pursuant to Sect. 19 of the Statute of the FAD STU, as well as pursuant to Sec. 3, § 1-3, and Sec. 4, § 1,3 and 4 of the Rules and Conditions for Admission for the BSc, MSc and PhD Study Programmes at the Slovak University of Technology in Bratislava, (hereinafter as SP), the following conditions for the BSc study admission in 2024/2025 have been issued:

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A. Common introductory provisions for all BSc study programmes

The admission procedure starts, pursuant to Art. 58, Sec. 2, Higher Education Act No.131/2002Z. z., on the date of submission of the Application form.

A.1 Specification of conditions for study admission

a) Pursuant to Art. 56, Sec. 1 of the Higher Education Act a **basic condition for admission for the BSc** study, according to the accredited study programmes (SP) at the FAD STU is completion of full secondary education or full secondary vocational education.

For applicants who acquired the mandatory education abroad, the basic prerequisite for admission is the recognition that their final examination and the documents confirming the final level of education meet the requirements of the Higher Education Act.

b) Further admission prerequisites for the study under the accredited study programmes at the FAD STU are stated in part B:

- successful completion of the complete entrance exam,
- uploading an electronic version of the portfolio of graphic works – AIS (Academic Information System)
- payment of the fee for the material insurance of the admission procedure.

A.2 Dates of the admission procedure and fees covering the material insurance

Application forms for the study in English language will be submitted exclusively in [electronic form via FAD STU Academic Information System \(AIS\)](#) up to:

31st May 2024

The faculty confirms receipt of the application via AIS in the e-application form.

Telephone contacts:

Study department: +421572 76 224, mobile phone: +421 918 665 015

e-mail : so.fad@stuba.sk, study.fad@stuba.sk

The applicant is required to apply for each selected study programme in a separate Application form.

If an applicant applies for more than one programme of study at the same time, he/she shall submit a separate application for each programme and shall pay the application fee for each application submitted separately.

BSc study programmes	Deadline for submission of Application form	The date of the admission examination	Admission commission is held on	Fees for the materials provided for the admission examination
English Language				
Architecture and Urban Design	Till 31 May 2024	18 June 2024	24 June 2024	80,00€

The fee covering the material supplies for the admission examination is to be submitted by bank transfer. The data for transfer can also be used for the transfers from abroad:

IBAN: SK70 8180 0000 0070 0008 1906

SWIFT/BIC: SPSRSKBAXXX

The bank: Statna pokladnica, Radlinskeho 32 Bratislava, Slovak Republic

Variable symbol: Number of the electronic Application form

Attention! *The system will generate a unique variable symbol for each Application form. If the applicant submits multiple applications (for two or more study programmes), each application will be assigned a different variable symbol.*

A.3 Compulsory documents to accompany the Application form

An applicant will be allowed to enter the admission process on condition that the following documents be presented:

- Proof of payment of the fee covering the material ensurance of the admission procedure. (no later then 31st May 2024)
- A concise CV of the applicant. (no later then 31st May 2024)
- An applicant who graduated earlier than in 2024 must attach a notary authenticated copy of the School Leaving Certificate (SLC/matriculation certificate) in paper form at the same time as submitting the application in electronic form (if provided subsequently, a notary authenticated copy of the matriculation certificate has to be submitted to the study department of the Faculty, however it has to be done no later than the date of the admission procedure).
- An applicant, who is applying for the study repeatedly after their exclusion from the previous study or after their giving up the study at the FAD STU, will submit a new Application form together with

authenticated copy of the School Leaving Certificate (SLC/ matriculation certificate). (no later than 31st May 2024)

- **The SLC must not be delivered later than 8 days after the School Leaving Examination (SLE) has been passed. The latest date of SLC delivery is the date of registration for the study.**
- An applicant with a Slovak citizenship who has passed the SLE abroad and the applicant with a foreign citizenship alike, who want to study at the Faculty, have to apply for equivalency of their secondary school study, pursuant to directions issued by Ministry of Education, Research, Development and Youth of the Slovak Republic (for further details click: [here](#)).
- Medical health certificate confirming the applicant's condition for the university study is not required. Applicant with disabilities and special needs is recommended to inform the Study department and submit a copy of their medical certificate for the reason of providing suitable conditions for the admission process.
- An **electronic version of the portfolio of original graphic works submitted through AIS** and processed according to the requirements specified for individual fields of study and with the applicant's declaration of oath confirming the authorship of the applicant's work (**in one file in pdf format max. up to 40MB in size, to be submitted by May 31, 2024 till 11:59 p.m.**).
- In the case that the application does not contain all the data or all the required documents are not attached to the application and the applicant does not fulfill this obligation by the deadline set by FAD STU, **he/she will not be able to participate in the entrance exam.**
- Applicants for study in the English language shall submit to the application a certificate of language proficiency (**TOEFL, IELTS, certificate min. B2**) or a certificate of completion of secondary school studies with the language of instruction in English (bilingual grammar schools, foreign secondary schools). **The certificate must be submitted no later than 31 May 2024 by 11:59 p.m.**

A.4 The planned number of the accepted applicants for individual study programmes

Field of study	Study programme	PNA*)
Architecture and Urban Design	Architecture and Urban Design	20

*) The planned number of accepted applicants after their fulfillment of the admission requirements. The Dean of FAD STU may decide to admit even more successful applicants but not more than 20% of the planned number of admitted candidates for the respective field of study.

B. Further admission prerequisites for the individual study programmes

Further admission prerequisites for all BSc. study programmes at the FAD STU, stated in point A1. /b are as follows:

- being successful in the admission (talent) examination
- uploading an electronic version of the portfolio of graphic works – AIS (Academic Inf. System)
- payment of the fee or materials provided for the admission examination

Information on admission (talent) examination:

No later than 2 weeks before the entrance examination, FAD STU will send an invitation to applicants with all the details of the entrance examination (date, place and time of the examination), either to their e-mail addresses provided in the application form or by registered mail.

► Field of study: **Architecture and Urban Design**

Study programme: **Architecture and Urban Design**

Level of study: **first (BSc)**

Form of study: **full time**

Standard time of study: **4 years**

Academic title after graduation: **Bc.**

B.1 Form and content of the admission examination

The entrance exam is organized in one round. The aim of the entrance examination in the Bachelor's degree programme Architecture and Urban Planning is to verify the applicant's prerequisites for study.

The aim of the entrance examination in the Bachelor's degree study programme Architecture and Urban Planning is to verify the applicant's prerequisites for study. Architecture and Urban Planning is an intersection of technology and art (Meeting the requirements of Council Directive 85/384/EEC of the European Communities, as supplemented by Directive 2001/19 of the European Parliament and of the Council on education for the pursuit of the profession of architect.)

Therefore, the entrance examination also includes verification of talent to meet the mentioned requirements. These are verified by a test and graphic tasks. In the graphic tasks, the applicant expresses his/her ability to perceive and reproduce space and its elements, as well as the principles of representation (drawing according to a template) in the form of a linear pencil drawing; he/she assembles and documents a composition on a specified theme from specified geometric solids. In particular, the expression of basic spatial relationships, correctness of representation (orthogonal and perspective representation), correct proportions of the elements depicted, placement on the format and, in the case of a compositional task, the inventiveness of the design are evaluated.

In the test of general knowledge in the field of architecture and art as well as in the test of spatial imagination, the applicant demonstrates his/her knowledge in the mentioned fields and expresses his/her ability to represent basic and modified geometric solids.

B.2 Method of verifying the fulfillment of the conditions of the admission examination

Verification of the fulfillment of the conditions in the form of an admission examination is divided into individual assignments (assignment number 1 to 5), where the applicant can obtain the following scores:

the focus of the assignment	Assign. number	theme, circle	max. number of points
linear pencil drawing according to the model	1	still life	250
	2	bust	250
design of spatial composition - pencil drawing	3	composition of geometric solids	250
test	4	general knowledge of architecture, art and design	50
	5	spatial imagination test	200
Total 1 + 2 + 3 + 4 + 5			1000

For an applicant with specific needs and on the basis of an evaluation of his specific needs [§ 100 par. 9 letters b)] listed in the attached documents, the faculty will determine the form of the admission exam and the way it will be conducted, taking into account his/her specific needs.

B.3 Information on the portfolio of the graphic works in the study programme Architecture and Urban Design

Electronic version of the portfolio

In their portfolio of original graphic work, the applicant is expected to demonstrate proficiency in the development of a drawing based on a realistic visual perception of reality. Correct representation of proportions and shapes, as well as correct artistic and graphic expression on the chosen format is required. The electronic version of the portfolio contains a minimum of 10 A3 or A2 graphic works in graphic, fine art, sculpture. Linear or tinted hand drawing is recommended. The portfolio should include an honest declaration of authorship of the works. The portfolio of graphic works must be submitted electronically to **AIS by 31 May 2024 at 23:59** (in pdf file format up to a maximum of 40MB). Failure to submit an electronic version of the portfolio to the AIS by the deadline will be considered as failure to meet the other conditions for admission.

C. Closing provisions for all study programmes

C.1 Date and methods of assessment of admission examination

The results of the tasks are evaluated by examination committees appointed by the Dean of FAD STU. Each examination board has at least three members.

The evaluation of the results of the entrance examination takes place in the form of anonymous scoring of the tasks (individual works are marked with a QR code). The results of the entrance examination are determined by the sum of the scores obtained in Tasks 1 to 5. On this basis, a list of all applicants is drawn up (starting with the applicant with the highest score in descending order), which produces a qualitative ranking of the applicants. The successful candidate is the one who has obtained a total of at least 400 points in the admission procedure.

Academic results and extracurricular activities from previous high school studies are not taken into account in the admissions process.

C. 2 Publication of Results

The results of the admission exam will be published on the website of the Faculty of Architecture and Design of STU. The applicant will find out the total number of points he/she achieved in the admission examination after entering his/her social security number at the address:

https://is.stuba.sk/prijimacky/verejne_vysledky.pl?lang=sk

C. 3 Termination of the admission procedure

a) Pursuant to Sec. 58, §7, Higher Education Act 131/2002 Z. z. the date of the meeting of the admission committee (**24 June, 2024**) is the date of verification of fulfillment of the conditions for admission.

- *Not later than 30 days after the admission commission meeting, **applicants who met all the requirements for admission**, i.e. they were successful at the admission examination and documented their full secondary education will be announced the results by the FAD STU. It will have the form of "the Dean's decision of the admission for the study".*
- *Not later than 30 days after the admission commission meeting, **applicants, who were successful in the admission examination but did not fulfill the basic precondition**, will receive "the Dean's decision on conditional admission". The applicants will have to document the fulfillment of the precondition not later than on the date of enrolment for the study. In case of failure to meet the deadline for fulfillment of the basic precondition for admission, i.e. delivering the proof of obtaining the full secondary education or full secondary vocational education, the applicant will be considered unsuccessful in the admission procedure and will be sent "the decision on non-acceptance to the study due to non-fulfillment of the conditions for admission"!*

- **Applicants who were not successful in the admission examination will receive "the Dean's decision of not being admitted for the study owing to not having met the conditions".**

The unsuccessful applicant can hand a written request for inspection of the decision addressed onto the FA STU Dean, not later than 8 days after receiving the decision. (Pursuant to Art. 58, §8, of Act. 131/2002).

The request should be sent to: Faculty Architecture and Design STU,
Slovak University of Technology,
Study department,
Námestie slobody 19,
812 45 Bratislava
Slovak Republik

The number of applicants admitted is based on the planned number, after considering the total number of points obtained in the entrance examination. Applicants who have demonstrated the highest level of aptitude for the course and have obtained a higher number of points (after fulfilling the basic condition) are admitted.

After evaluating the overall results of the admission, the dean of FAD STU may decide to accept more successful applicants than the planned number, provided that the minimum number according to the above is obtained, but no more than 20% of the planned number of accepted applicants for the mentioned field of study.

In case of non-compliance with the deadline for fulfilment of the basic precondition for admission, which is the delivery of a certificate of completion of secondary education or complete secondary vocational education, the applicant will be considered unsuccessful in the admission process and will be sent a decision not to be admitted to study due to failure to meet the conditions for admission!

Tuition fees and fees associated with studying at the Faculty of Architecture and Design of STU are set by the Rector's Directive for the academic year 2024/2025.

[https://www.stuba.sk/buxus/docs/stu/pracoviska/rektorat/odd_pravne_organizacne/Smernica_skolne%20a%20poplatky_2024_2025%20\(1\).pdf](https://www.stuba.sk/buxus/docs/stu/pracoviska/rektorat/odd_pravne_organizacne/Smernica_skolne%20a%20poplatky_2024_2025%20(1).pdf)

The fee for daily form of study in foreign language (for foreign students studying in English language): 3 600,- € per year.

The admission conditions for bachelor study programs in the academic year 2024/2025 came into force on the date of approval of "Additional conditions for admission to study bachelor study programs at FAD STU" by the Academic Senate of FAD STU in Bratislava on March 12, 2024.

Bratislava, 12 March, 2024

Ing. Michal Brašeň, ArtD.
Academic Senat Chairman, FAD STU

doc. Ing. arch. Branislav Puškár, PhD.
Dean, FAD STU

doc. Ing. arch. Michal Czafík, PhD.
Vice-Dean for Education