

Information on procedure and Conditions for Admission for the BSc study programmes provided by the Faculty of Architecture and Design, Slovak University of Technology in Bratislava, for the 2023/2024 academic school year

pursuant to Art. 57 of the Higher Education Act No. 131/2002 Z. z. and pursuant to Sect. 19 of the Statute of the FAD STU, as well as pursuant to Sec. 3, § 1-3, and Sec. 4, § 1,3 and 4 of the Rules and Conditions for Admission for the BSc, MSc and PhD Study Programmes at the Slovak University of Technology in Bratislava, (hereinafter as SP), the following conditions for the BSc study admission in 2023/2024 have been issued:

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A.2 Dates of the admission procedure and fees for the material supplies

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B. Further admission conditions for the individual study programmes

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C.2 Publication of Results

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A. Common introductory provisions for all BSc study programmes

The admission procedure starts, pursuant to Art. 58, Sec. 2, Higher Education Act No.131/2002Z. z., on the date of submission of the Application form.

A.1 Specification of conditions for study admission

a) Pursuant to Art. 56, Sec. 1 of the Higher Education Act a **basic condition for admission for the BSc study**, according to the accredited study programmes (SP) at the FAD STU is completion of full secondary education or full secondary vocational education.

For applicants who acquired the mandatory education abroad, the basic prerequisite for admission is the recognition that their final examination and the documents confirming the final level of education meet the requirements of the Higher Education Act.

b) **Further admission prerequisites for the study** under the accredited study programmes at the FAD STU are stated in part B:

- successful completion of the complete entrance exam,
- payment of the fee for the material ensurance of the admission procedure.

A.2 Dates of the admission procedure and fees covering the material ensurance

Application forms for the study in English language will be submitted exclusively in electronic form via FAD STU Academic Information System ([AIS](#)) up to:

31st May 2023

The faculty confirms receipt of the application via AIS in the e-application form.

Telephone contacts:

Study department: +421572 76 224, mobile phone: +421 918 665 015

e-mail : so@fa.stuba.sk, study.fad@stuba.sk

The applicant is required to apply for each selected study programme in a separate Application form. If an applicant applies for more than one programme of study at the same time, he/she shall submit a separate application for each programme and shall pay the application fee for each application submitted separately.

BSc study programmes	Deadline for submission of Application form	The date of the admission examination Round 1/ Part 1	The date of the admission examination Round 1/ Part 2	Admission commission is held on	Fees for the materials provided for the admission examination
English Language					
Architecture and Urban Design	Till 31 May 2023	21 June 2023	21 June 2023	28 June 2023	80,00€

The fee covering the material supplies for the admission examination is to be submitted by bank transfer. The data for transfer can also be used for the transfers from abroad:

IBAN: SK70 8180 0000 0070 0008 1906

SWIFT/BIC: SPSRSKBAXXX

The bank: Statna pokladnica, Radlinskeho 32 Bratislava, Slovak Republic

Variable symbol: Number of the electronic Application form

Attention! *The system will generate a unique variable symbol for each Application form. If the applicant submits multiple applications (for two or more study programmes), each application will be assigned a different variable symbol.*

A.3 Compulsory documents to accompany the Application form

An applicant will be allowed to enter the admission process on condition that the following documents be presented:

- Proof of payment of the fee covering the material insurance of the admission procedure.
- A concise CV of the applicant
- An applicant who graduated earlier than in 2022 must attach a notary authenticated copy of the School Leaving Certificate (SLC / matriculation certificate) in paper form at the same time as submitting the application in electronic form (if provided subsequently, a notary authenticated copy of the matriculation certificate has to be submitted to the study department of the Faculty, however it has to be done no later than the date of the admission procedure).
- An applicant, who is applying for the study repeatedly after their exclusion from the previous study or after their giving up the study at the FAD STU, will submit a new Application form together with authenticated copy of the School Leaving Certificate (SLC/ matriculation certificate).
- **The SLC must not be delivered later than 8 days after the School Leaving Examination (SLE) has been passed. The latest date of SLC delivery is the date of registration for the study.**
- An applicant with a Slovak citizenship who has passed the SLE abroad and the applicant with a foreign citizenship alike, who want to study at the Faculty, have to apply for equivalency of their secondary school study, pursuant to directions issued by Ministry of Education, Science, Research and Sport of the Slovak Republic (for further details click: [here](#)).

- Medical health certificate confirming the applicant's condition for the university study is not required. Applicant with disabilities and special needs is recommended to inform the Study department and submit a copy of their medical certificate for the reason of providing suitable conditions for the admission process.
- An electronic version of the portfolio of original graphic works submitted through AIS and processed according to the requirements specified for individual fields of study and with the applicant's declaration of oath confirming the authorship of the applicant's work (**in one file in pdf format max. up to 40MB in size, to be submitted by May 31, 2023 till 11:59 p.m.**).
- In the case that the application does not contain all the data or all the required documents are not attached to the application and the applicant does not fulfill this obligation by the deadline set by FAD STU, he/she will not be able to participate in the entrance exam.
- Applicants for study in the English language shall submit to the application a certificate of language proficiency (**TOEFL, IELTS, certificate min. B2**) or a certificate of completion of secondary school studies with the language of instruction in English (bilingual grammar schools, foreign secondary schools). **The certificate must be submitted no later than 31 May 2023 by 11:59 p.m.**

A.4 The planned number of the accepted applicants for individual study programmes

Field of study	Study programme	PNA*)
Architecture and Urban Design	Architecture and Urban Design	20

*) The planned number of accepted applicants after their fulfillment of the admission requirements. The Dean of FAD STU may decide to admit even more successful applicants but not more than 20% of the planned number of admitted candidates for the respective field of study.

B. Further admission prerequisites for the individual study programmes

Further admission prerequisites for all BSc. study programmes at the FAD STU, stated in point A1. /b are as follows:

- being successful in the admission (talent) examination
- payment of the fee or materials provided for the admission examination

Information on admission (talent) examination

No later than 2 weeks before the entrance examination, FAD STU will send an invitation to applicants with all the details of the entrance examination (date, place and time of the examination), either to their e-mail addresses provided in the application form or by registered mail. The Round 1/Part 1 and Part 2 of the entrance exam is always held on the same day according to the established schedule.

► Field of study: **Architecture and Urban Design**

Study programme: **Architecture and Urban Design**

Level of study: **first (BSc)**

Form of study: **full time**

Standard time of study: **4 years**

Academic title after graduation: **Bc**

B.1 Form and content of the admission examination

The entrance exam is organized in one round (in one or two parts).

Part 1

The aim of the entrance examination in the Bachelor's degree programme Architecture and Urban Planning is to verify the applicant's prerequisites for study. These are verified by a test and graphic tasks.

In the test, the candidate demonstrates his/her knowledge of architecture and art as well as his/her spatial imagination.

In the graphic tasks, the candidate expresses his/her ability to perceive and reproduce space and its elements using the principles of representation (drawing according to a model) in the form of a linear pencil drawing, as well as ability to assemble and document a composition on a specified theme from specified geometric solids. The expression of basic spatial relationships, correctness of representation (orthogonal and perspective representation), correct proportions of the elements depicted, placement on the format, the inventiveness of the design in the case of a compositional task is evaluated.

Part 2

In his/her portfolio of original graphic works, the applicant is supposed to demonstrate skill in developing a drawing according to a real, visually perceived reality. The correct representation of proportions and shapes is required, as well as the correct artistic and graphic expression in the chosen format. (Portfolio should consist of selection of max. 20 works in A3 or A2 format from the field of graphic, fine art, sculptural creation).

B.2 Method of verifying the fulfillment of the conditions of the admission examination

Round 1/Part 1 – The admission examination is conducted as a one-day talent test consisting of a graphic and a written part, where the candidate's prerequisites for studies are verified by processing the individual assignments. Verification of the fulfillment of the conditions in the form of an admission examination is divided into individual assignments (assignment number 1 to 4), where the applicant can obtain the following scores:

Round 1/Part 1

the focus of the assignment	Assign. number	theme, circle	max. number of points
linear pencil drawing according to the model	1	still life	250
	2	bust	250
design of spatial composition - pencil drawing	3	composition of geometric solids	300
test	4	general knowledge of architecture, art and design	50
	5	spatial imagination test	150
Total 1 + 2 + 3 + 4 + 5			1000

After the evaluation of the results from the Round 1/ Part 1:

- Applicants who obtain at least 550 points or higher number of points will be proposed for admission based on their performance in the Round 1/ Part 1 of the admission examination, without the need to participate in the Part 2 of the admission examination.
- Applicants who obtained a total of 250 - 549.9 points will be allowed to proceed to the Round 1/

Part 2 of the admission examination.

- Applicants who obtained **less than 249.9 points** or **did not pass all parts of the Round 1/ Part 1 of the admission examination do not continue in the Round 1/ Part 2** and will be informed that **they have not been successful** in the admission examinations.

Round 1/Part 2

Round 1/Part 2 is to verify the knowledge and artistic prerequisites of the applicant for the study of architecture and urban planning. The content and form of the portfolio will be assessed.

Content of Round 1/Part 2	Points gained
Verification of the artistic prerequisites of the applicant for study at FAD STU – original portfolio of the applicant's works	max. 350 points
Total	max 350 points

For an applicant with specific needs and on the basis of an evaluation of his specific needs [§ 100 par. 9 letters b)] listed in the attached documents, the faculty will determine the form of the admission exam and the way it will be conducted, taking into account his/her specific needs.

C. Closing provisions for all study programmes

C.1 Date and methods of assessment of admission examination

All work completed in the Round 1/ Part 1 of the admission procedure are marked with a QR code in order to ensure anonymity. The evaluation of the results of the admission exam takes place in the form of an anonymous point evaluation of individual assignments. The results of the entrance exam are determined by the total number of points obtained from individual assignments 1-5.

In Round 1/Part 2 portfolio of individual graphic works is evaluated (max 350 points).

Academic results and extracurricular activities from previous high school studies are not taken into account in the admissions process.

C. 2 Publication of Results

The results of the admission exam will be published on the website of the Faculty of Architecture and Design of STU. The applicant will find out the total number of points he/she achieved in the admission exam after entering his/her social security number at the address:

https://is.stuba.sk/prijimacky/verejne_vysledky.pl?lang=sk

C. 3 Termination of the admission procedure

a) Pursuant to Sec. 58, §7, Higher Education Act 131/2002 Z. z. the date of the meeting of the admission committee (**28 June, 2023**) is the date of verification of fulfillment of the conditions for admission.

- *Not later than 30 days after the admission commission meeting, **applicants who met all the requirements for admission**, i.e. they were successful at the admission examination and documented their full secondary education will be announced the results by the FAD STU. It will have the form of "the Dean's decision of the admission for the study".*
- *Not later than 30 days after the admission commission meeting, **applicants, who were successful in the admission examination but did not fulfill the basic precondition**, will receive "the Dean's decision on conditional admission". The applicants will have to document the fulfillment of the precondition not later than on the date of enrolment for the study. In case of failure to meet the deadline for fulfillment of the basic precondition for admission, i.e. delivering the proof of obtaining the full secondary education or full secondary vocational education, the applicant will be considered*

unsuccessful in the admission procedure and will be sent "the decision on non-acceptance to the study due to non-fulfillment of the conditions for admission"!

- **Applicants who were not successful in the admission examination** will receive "the Dean's decision of not being admitted for the study owing to not having met the conditions".

The unsuccessful applicant can hand a written request for inspection of the decision addressed onto the FA STU Dean, not later than 8 days after receiving the decision. (Pursuant to Sec. 58, §8, Higher Education Act 131/2002 Z. z.).

The request should be sent to: Faculty Architecture and Design STU,
Slovak University of Technology,
Study department,
Námestie slobody 19,
812 45 Bratislava
Slovak Republik

b) The number of accepted applicants is based on the planned number after taking into account the total number of points obtained in the admission exam.

For the **Architecture and Urbanism study programme**:

Successful applicants are those who have demonstrated the highest level of study skills and obtained **at least 550 points** out of a total of 1000 points in the Round 1/Part 1.

Successful candidates are those who have demonstrated a high level of study skills and obtained a total of **at least 550 points** out of a total of 1350 points in the Round 1/Part 1 and 2.

After evaluating the overall results of the admission, the dean of FAD STU may decide to accept more successful applicants than the planned number, provided that the minimum number according to the above is obtained, but no more than 20% of the planned number of accepted applicants for the mentioned field of study.

In case of non-compliance with the deadline for fulfilment of the basic precondition for admission, which is the delivery of a certificate of completion of secondary education or complete secondary vocational education, the applicant will be considered unsuccessful in the admission process and will be sent a decision not to be admitted to study due to failure to meet the conditions for admission!

Tuition fees and fees associated with studying at the Faculty of Architecture and Design of STU are set by the Rector's Directive 5/2022-SR for the academic year 2023/2024.

The fee for daily form of study in foreign language (for foreign students studying in English language): 3 600,- € per year.

The admission conditions for bachelor study programs in the academic year 2023/2024 came into force on the date of approval of "Additional conditions for admission to study bachelor study programs at FAD STU" by the Academic Senate of FAD STU in Bratislava on February 24, 2023.

Bratislava, 23 February, 2023

Ing. Michal Brašeň, ArtD.
FAD STU Academic Senat Chairman

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Elaborated by:

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Vice-Dean for Education