

Information on procedure and admission conditions for the BSc study programmes
provided by the Faculty of Architecture and Design, Slovak University of Technology in
Bratislava, for the 2023/2024 academic school year

pursuant to Art. 57 of the Higher Education Act No. 131/2002 Z. z. and pursuant to Sect. 19 of the Statute of the FAD STU, as well as pursuant to Sec. 3, § 1-3, and Sec. 4, § 1,3 and 4 of the Rules and Conditions for Admission for the BSc, MSc and PhD Study Programmes at the Slovak University of Technology in Bratislava, (hereinafter as SP), the following conditions for the BSc study admission in 2023/2024 have been issued:

A. Common introductory provisions for all BSc study programmes

- *A.1 Specification of conditions for study admission*
- A.2 Dates of the admission procedure and fees for the material supplies*
- A.3 Compulsory documents to accompany the Application form*
- A.4 The planned number of the accepted applicants for individual study programmes*

B. Further admission conditions for the individual study programmes

- B.1 Form and content of the admission examination for the SP Architecture and Urban Design*
- B.2 Method of verifying the fulfilment of the conditions of the entrance examination*
- B.3 Form and content of the admission examination for the SP Design*
- B.4 Method of verifying the fulfilment of the conditions of the entrance examination*

C. Closing provisions for all study programmes

- C.1 Date and methods of assessment of the admission examination*
- C.2 Release of the results*
- C.3 Conclusion of the admission process*

A. Common introductory provisions for all BSc study programmes

The admission procedure starts, pursuant to Art. 58, Sec. 2, Higher Education Act No.131/2002Z. z., on the date of submission of the Application form.

A.1 Specification of conditions for study admission

- a) Pursuant to Art. 56, Sec. 1 of the Higher Education Act a **basic condition for admission for the BSc study**, according to the accredited study programmes (SP) at the FAD STU is completion of full secondary education or full secondary vocational education.
For applicants who acquired the mandatory education abroad, the basic prerequisite for admission is the recognition that their final examination and the documents confirming the final level of education meet the requirements of the School Act.
- b) **Further admission prerequisites for the study** under the accredited study programmes at the FAD STU are stated in part B:
 - successful completion of the complete entrance exam,
 - payment of the fee for the material insurance of the admission procedure.

A.2 Dates of the admission procedure and fees covering the material supplies

Application forms for the study in Slovak language will be submitted exclusively in electronic form via FAD STU Academic Information System ([AIS](#)) up to:

30th November 2022

Application forms for the study in English language will be submitted exclusively in electronic form via FAD STU Academic Information System ([AIS](#)) up to:

31st May 2023

The faculty confirms receipt of the application via AIS in the e-application form.

Telephone contacts:

Study department: +421572 76 224, mobile phone: +421 918 665 015

e-mail : so@fa.stuba.sk, study.fad@stuba.sk

The applicant is required to apply for each selected study programme in a separate Application form. If an applicant applies for more than one programme of study at the same time, he/she shall submit a separate application for each programme and shall pay the application fee for each application submitted separately.

BSc study programmes	Deadline for submission of Application form	The date of the admission examination 1st round/1st part	The date of the admission examination 1st round/2nd part	Admission commission is held on	Fees for the materials provided for the admission examination
Slovenský jazyk					
Architecture and Urban Design	till 30 Nov. 2022	12 Jan -28 Jan 2023	9 Feb 2023	16 Feb 2023	40,00€
Design	till 30 Nov. 2022	12 Jan -28 Jan 2023	9 Feb 2023	16 Feb 2023	40,00€
English Language					
Architecture and Urban Design	Till 31 May 2023	21 June 2023	21 June 2023	28 June 2023	80,00€

The fee covering the material supplies for the admission examination is to be submitted by bank transfer.

The data for transfer can also be used for the transfers from abroad:

IBAN: SK70 8180 0000 0070 0008 1906

SWIFT/BIC: SPSRSKBAXXX

The bank: Statna pokladnica, Radlinskeho 32 Bratislava, Slovak Republic

Variable symbol: Number of the electronic Application form

Attention! The system will generate a unique variable symbol for each application form. If the applicant submits multiple applications (for two or more study programmes), each application will be assigned a different variable symbol.

A.3 Compulsory documents to accompany the Application form

An applicant will be allowed to enter the admission process on condition that the following documents be presented:

- Proof of payment of the fee covering the material insurance of the admission procedure.
- A concise CV of the applicant
- An applicant who graduated earlier than in 2022 must attach a notary authenticated copy of the matriculation certificate in paper form at the same time as submitting the application in electronic form (if provided subsequently, a notary authenticated copy of the matriculation certificate has to be submitted to the study department of the Faculty, however it has to be done no later than the date of the admission procedure,).
- An applicant, who is applying for the study repeatedly after their exclusion from the previous study or after their giving up the study at the FAD STU, will submit a new Application form together with authenticated copy of the school leaving certificate.
- A document proving the remittance of the fee for the admission examination materials. It is to be submitted electronically as an attachment to the application form in pdf format.
- An applicant, who will have the School Leaving Examination (hereinafter as SLE) (Maturita) passed after the date of the admission examination, will submit the authenticated copy of the School Leaving Certificate (hereinafter as SLC) to the Study department of the FA STU immediately after passing the SLE.
- The SLC must not be delivered later than 8 days after the SLE has been passed. The latest date of SLC delivery is the date of registration for the study.
- An applicant who had passed the SLE before 2022 will attach the authenticated copy of the (Maturita) SLC to the Application form.
- Both foreign and Slovak applicants, who have completed previous studies abroad, submit in accordance with Act no. 276/2017 Coll. a certified copy of the issued document (in paper form).
- Equivalence of education at a foreign secondary school, translated into the Slovak language (Act on the recognition of educational documents and on the recognition of professional qualifications and on the amendment and supplementation of certain laws). Verification of equivalence is carried out by the district office in the seat of the region. (See procedure and application forms: http://www.stuba.sk/sk/informacie-pre-uchadzacov/studium-na-univerzite/uznavanie-dokladov-o-vzdelani-ziskanych-v-zahranici.html?page_id=5545).
- Those foreign as well as Slovak applicants for studies in the Slovak language, who did not pass the Slovak or Czech language high school leaving certification, are obliged to attach to the application a authenticated document certifying the achieved level (min. B1) of the command of the Slovak language based on the applicable Common European Framework of Reference for Languages.
- An electronic version of the homework portfolio submitted through AIS and processed according to the requirements specified for individual fields of study and with the applicant's declaration of oath confirming the authorship of the applicant's work (**in one file in pdf format max. up to 40MB in size, to be submitted by January 5, 2023 till 11:59 p.m.**) .
- Medical health certificate confirming the applicant's condition for the university study is not required.

More details:

- In the event that the application does not contain all the data or all the required documents are not attached to the application and the applicant does not fulfill this obligation by the deadline set by FAD STU, he/she will not be able to participate in the entrance exam.
- The documents attached to the application are not returned to applicants.
- An applicant who passes the high school-leaving examination after the date of the entrance exam submits an authenticated copy of the school leaving certificate in the Slovak language to the study department of the Faculty immediately after taking the school-leaving exam **but not later than 8 after the day of the school leaving exam and not later than the day of enrollment for studies!!!**

A.4 The planned number of the accepted applicants for individual study programmes

Field of study	Study programme	PPP*)
Architecture and Urban Design	Architecture and Urban Design	200
Art	Design	40

*) The planned number of accepted applicants after their fulfillment of the admission requirements. The Dean of FAD STU may decide to admit even more successful applicants but not more than 20% of the planned number of admitted candidates for the respective field of study.

Students who were admitted to individual fields of study in the academic year 2022/2023, but did not submit the required documents on the day of registration due to the failure in obtaining the nostrification of the documents and/or the failure in submitting the B1 language certificate (and thus could not start their studies) may (after submitting an application in the following academic year 2023/2024) ask the dean to waive the entrance exams and they will be admitted based on a previous decision.

B. Further admission prerequisites for the individual study programmes

Further admission prerequisites all BSc. study programmes at the FAD STU, stated in point A1. /b are as follows:

- being successful in the admission (talent) examination
- settlement of the fee or materials provided for the admission examination

Information on admission (talent) examination

2 weeks before the beginning of the admission examination at the latest, FAD STU will send an invitation letter to the applicants' email addresses as given in the application form or by registered mail with all the details covering the admission test (the date, place and time of the examination). The 1st round/1st part of the entrance exam for all study programs is always held on the same day according to the established schedule.

The applicant, who will be put in the 1st round/2nd part of the admission procedure, will be sent an invitation to his/her email address (given by the applicant in the application) no later than 6 February 2023 at 11:59 p.m.

► Field of study: **Architecture and Urban Design**

Study programme: **Architecture and Urban Design**

Level of study: **first (BSc.)**

Form of study: **full time**

Standard time of study: **4 years**

Academic title after graduation: **Bc**

B.1 Form and content of the admission examination

The entrance exam is organized in one round (in one or two parts).

1st Part

The aim of the entrance examination in the Bachelor's degree programme Architecture and Urban Planning is to verify the applicant's prerequisites for study. Architecture and Urbanism is an intersection of technology, art and the requirements of Council Directive 85/384/EEC, as supplemented by Directive 2001/19 of the European Parliament and of the Council on education for the pursuit of the profession of architect. Therefore, the entrance examination also includes verification of the talent requirements for meeting those requirements. These are verified by a test and graphic tasks. In the graphic tasks, the candidate expresses his/her ability to perceive and reproduce space and its elements, as well as the principles of representation (drawing according to a model) in the form of a linear pencil drawing, and assembles and documents a composition on a specified theme from specified geometric solids. In particular, the expression of basic spatial relationships, correctness of representation (orthogonal and perspective representation), correct proportions of the elements depicted, placement on the format and, in the case of a compositional task, the inventiveness of the design are evaluated. In the test of general knowledge of architecture and art, the candidate demonstrates his/her knowledge in the above-mentioned areas and expresses his/her ability to render basic and modified geometric solids.

2nd Part

In his/her portfolio of original graphic works, the applicant is supposed to demonstrate skill in developing a drawing according to a real, visually perceived reality, in which the correct representation of proportions and shapes is required, as well as the correct artistic and graphic expression in the chosen format. (selection of max. 20 works in A3 or A2 format from the field of graphic, fine art, sculptural creation).

B.2 Method of verifying the fulfillment of the conditions of the entrance examination

1st Round/1st Part - The entrance examination is conducted as a one-day talent test consisting of a graphic and a written part, where the candidate's prerequisites for studies are verified by processing the individual assignments. Verification of the fulfillment of the conditions in the form of an entrance examination is divided into individual assignments (assignment number 1 to 4), where the applicant can obtain the following scores:

1st Round/1st Part

the focus of the assignment	Assign. number	theme, circle	max. number of points
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linear pencil drawing according to the model	1	still life	250
	2	bust	250
design of spatial composition - pencil drawing	3	composition of geometric solids	300
test	4	general knowledge of architecture, art and design	50
	5	spatial imagination test	150
Total 1 + 2 + 3 + 4 + 5			1000

After the evaluation of the results from the 1st round/1st part, the FAD STU admissions committee will inform the applicants of the overall score and invite them to the 1st round/2nd part of the admission procedure according to the following distribution:

Applicants who obtain **at least 550 points or a higher number of points** required for admission without passing the 1st round/2nd part of the entrance exam will be proposed for admission based on the result in the first round of the entrance exam and **will no longer take the oral interview**.

Applicants who obtained a total of **250 - 549.9 points advance to the 1st round/2nd part**. They will be sent a written information on this fact to the email address given in their application, as soon as possible but **not later than 6 February, 2023 at 11:59 p.m.** The 2nd part of the admission procedure will be conducted in the form of an oral interview.

Applicants who scored **less than 249.9 points or did not pass all parts of the 1st round of the entrance exam do not continue in the entrance exam** and will be informed that **they have not been successful** in the entrance exam.

1st round/2nd part - Oral interview

The 1st round/2nd part will take place in the form of an oral interview with the aim of verifying the knowledge and artistic prerequisites of the applicant for the study of architecture and urban planning. The content and form of the processed documentation, the ability to argue and communicate, etc. are evaluated. The applicant submits the original portfolio of his/her works to the commission, i.e. a set of original works (which need to be submitted in electronic form to AIS by 5 January, 2023 at 11:59 p.m.). **The portfolio must contain the applicant's declaration of authorship of the submitted works.**

Content of the assignment	Points gained
Verification of the artistic prerequisites of the applicant for study at FAD STU – original portfolio of the applicant's works	max. 350 points
Total	max 350 points

The dates for the oral interview are binding and can only be changed due to illness (possibly other serious reasons). A medical certificate of illness or other document certifying the serious justification must be attached to the request for an alternative date.

An applicant with specific needs and on the basis of an evaluation of his specific needs [§ 100 par. 9 letters b)] listed in the attached documents, the faculty will determine the form of the entrance exam and the way it will be conducted, taking into account his/her specific needs.

Study field : Art

Study programme : Design

Level of study : **first (BSc)**

Form of study : **full-time**

Standard time of study: **4 years**

Academic title after graduation: **Bc.**

1st Part

The goal of the entrance exam in the Design study programme is to verify the applicant's prerequisites for studying design. Since it is an artistic field of study, the entrance exam mainly includes the verification of talent prerequisites. These are implemented through assignments in which the applicant expresses his /her ability to perceive and reproduce space and its elements, as well as the principles of visualization (drawing according to a model), and by modeling an industrial product from clay. In the practical test of creativity, the applicant is assigned to create a design on a given topic in a three-dimensional composition using the given means (e.g. paper cardboard). The expression of basic spatial relationships, perspective, the correctness of the proportions of the displayed elements and placement in the format are mainly evaluated. In the modeling and creative assignment, the inventiveness of the design, the ability to conceive a shape spatially, and the functionality of the designed product are evaluated. In the test of general knowledge in the field of design and art as well as in spatial imagination, the applicant demonstrates his/her knowledge of the above mentioned areas and expresses his/her ability to render basic as well as modified geometric solids.

2nd Part

In his/her portfolio of original graphic works, the applicant must demonstrate his/her skill in developing a drawing according to a real, visually perceived reality, in which the correct representation of proportions and shapes is required, as well as the correct artistic and graphic expression in the chosen format. (selection of max. 20 works in A3 or A2 format from the field of graphic, fine art, sculptural creation).

B.4 Method of verifying the fulfillment of the conditions of the entrance examination

1st Round/1st Part - The entrance examination is conducted as a one-day talent test consisting of artistic disciplines and a written part, where the candidate's prerequisites for studies are verified by processing the individual assignments. Verification of the fulfillment of the conditions in the form of an entrance examination is divided into individual assignments (assignment number 1 to 5), where the applicant can obtain the following scores:

1st Round

the focus of the assignment	Assign. number	theme, circle	max. number of points
linear pencil drawing according to the model	1	still life	250
	2	bust	250
design of spatial composition - pencil drawing	3	a simple industrially manufactured product	300
test	4	general knowledge of design, art and architecture	50

	5	A practical creativity test	150
Total 1 + 2 + 3 + 4 + 5			1000

After the evaluation of the results from the 1st round/1st part, the FAD STU admissions committee will inform the applicants of the overall score and invite them to the 1st round/2nd part of the admission procedure according to the following distribution:

Applicants who obtain **at least 550 points or a higher number of points** required for admission without passing the 1st round/2nd part of the entrance exam will be proposed for admission based on the result in the first round of the entrance exam and **will no longer take the oral interview**.

Applicants who obtained a total of **250 - 549.9 points advance to the 1st round/2nd part**. They will be sent a written information on this fact to the email address given in their application, as soon as possible but not later **than 6 February, 2023 at 11:59 p.m.** The 2nd part of the admission procedure will be conducted **in the form of an oral interview**.

Applicants who scored less than 249.9 points or did not pass all parts of the 1st round of the entrance exam do not continue in the entrance exam and will be informed that they have not been successful in the entrance exam.

1st round/2nd part - Oral interview

The 1st round/2nd part will take place in the form of an oral interview with the aim of verifying the knowledge and artistic prerequisites of the applicant for the study of design. The content and form of the processed documentation, the ability to argue and communicate, etc. are evaluated. The applicant submits **the original portfolio of his/her works** to the commission, i.e. a set of original works (which need to be submitted in electronic form to AIS by 5 January, 2023 at 11:59 p.m.).

The portfolio must contain the applicant's declaration of authorship of the submitted works.

Content of the assignment	Points gained
Verification of the artistic prerequisites of the applicant for study at FAD STU – original portfolio of the applicant's works	max. 350 points
Total	max 350 points

The dates for the oral interview are binding and can only be changed due to illness (possibly other serious reasons). A medical certificate of illness or other document certifying the serious justification must be attached to the request for an alternative date.

An applicant with specific needs and on the basis of an evaluation of his specific needs [§ 100 par. 9 letters b)] listed in the attached documents, the faculty will determine the form of the entrance exam and the way it will be conducted, taking into account his/her specific needs.

C. Closing provisions for all study programmes

C.1 Date and methods of assessment of admission examination

All work completed in the 1st round/1st part of the admission procedure are marked with a QR code in order to ensure anonymity. The evaluation of the results of the entrance exam takes place in the form

of an anonymous point evaluation of individual assignments. The results of the entrance exam are determined by the total number of points obtained from individual assignments 1-5. Applicants who obtained a total of 250-549.9 points in the 1st round/1st part will be invited to the 1st round/2nd part of the admission procedure, where they can obtain a maximum of 350 points. On this basis, a list of all applicants is created (starting with the applicant with the highest number of points in descending order), which creates a qualitative ranking of the applicants. Academic results and extracurricular activities from previous high school studies are not taken into account in the admissions process.

C. 2 Publication of Results

The results of the entrance exam will be published on the website of the Faculty of Architecture and Design of STU. The applicant will find out the total number of points he/she achieved in the entrance exam after entering his social security number at the address:

https://is.stuba.sk/prijimacky/verejne_vysledky.pl?lang=sk

C. 3 Termination of the admission procedure

a) Pursuant to Sec. 58, §7, Higher Education Act 131/2002 Z. z. the date of the meeting of the admission committee (**16 February, 2023**) is the date of verification of fulfillment of the conditions for admission.

- **Applicants who met all the requirements for admission**, i.e. they were successful at the admission examination and documented their full secondary education will be announced the results by the FAD STU not later than 30 days after the admission commission meeting. It will have the form of the Dean's decision on the result of the admission, i.e. admitted for the study.
- Not later than 30 days after the admission commission meeting **applicants, who were successful in the admission examination but did not fulfill the basic precondition**, will receive, the Dean's decision on conditional admission. The applicants will have to document the fulfillment of the precondition not later than on the date of enrolment for the study. In case of failure to meet the deadline for fulfillment of the basic precondition for admission, i.e. delivering the proof of obtaining the full secondary education or full secondary vocational education, the applicant will be considered unsuccessful in the admission procedure and will be sent a decision on non-acceptance to the study due to non-fulfillment of the conditions for admission!
- **Applicants who were not successful in the admission examination** will receive the Dean's decision of not being admitted for the study owing to not having met the conditions.

The unsuccessful applicant can hand a written request for inspection of the decision addressed onto the FA STU Dean, not later than 8 days after receiving the decision. (Pursuant to Sec. 58, §8, Higher Education Act 131/2002 Z. z.).

The request should be sent to:
Fakulta architektúry a dizajnu STU,
študijné oddelenie,
Nám. slobody 19,
812 45 Bratislava.

b) The number of accepted applicants is based on the planned number after taking into account the total number of points obtained in the entrance exam.

For the **Architecture and Urbanism study programme and the Design study programme:**

Successful applicants are those who have demonstrated the highest level of study skills and obtained **at least 550 points** out of a total of 1000 points in the 1st round/1st part.

Successful candidates are those who have demonstrated a high level of study skills and obtained a total of **at least 550 points** out of a total of 1350 points in the 1st round/1st and 2nd parts.

After evaluating the overall results of the entrance exam, the dean of FAD STU may decide to accept more successful applicants than the planned number, provided that the minimum number according to the above is obtained, but no more than 20% of the planned number of accepted applicants for the mentioned field of study.

In case of non-compliance with the deadline for fulfilment of the basic precondition for admission, which is the delivery of a certificate of completion of secondary education or complete secondary vocational education, the applicant will be considered unsuccessful in the admission process and will be sent a decision not to be admitted to study due to failure to meet the conditions for admission!

The admission conditions for bachelor study programs in the academic year 2023/2024 came into force on the date of approval of "Additional conditions for admission to study bachelor study programs at FAD STU" by the Academic Senate of FAD STU in Bratislava on September 27, 2022.

Bratislava, 27 September, 2022

doc. Ing. arch. Milan Andráš, PhD., v. r.
Academic senate chair AS FAD STU

doc. Ing. arch. Branislav Puškár, PhD. , v. r
Dean FAD STU

Elaborated by:
Ing. arch. Michal Czafík, PhD.
Vice-Dean for Education